

Community Sponsorship Frequently Asked Questions (FAQ)



ELIGIBILITY

Sponsorship applicants must have a non-profit registration number (except municipalities and school districts). This can either be a registered federal charitable tax number or a BC Society registration number.

Please refer to the following list of organizations/activities that are not eligible for funding under the Community Sponsorship Program. If you have any questions about eligibility, please contact Kathleen Hart at 250-304-6047 or via email at kathleen.hart@columbiapower.org for clarification.

NOT ELIGIBLE FOR FUNDING

- political parties or lobby groups
- organizations whose services are not available to all segments of the public (i.e. – organizations based on race, religious preference or national origin)
- organizations, projects and other activities outside the Columbia Basin
- single disease organizations
- organizations which do not have registered non-profit status
- on-going, year-to-year commitments for funds
- large construction projects
- travel expenses out of the Columbia Basin sports team equipment and/or uniforms

APPLICATIONS

Application Forms:

If you are eligible, please print and complete the application form. *Click here* to download form.

Completing the Application:

The Sponsorship Application Form (PDF) must be completed in its entirety and include necessary attachments (budget, most recent financial statement, any applicable brochures). Applications will not be processed unless all information is complete.

Submitting Applications:

Completed applications can be mailed, faxed, emailed or dropped off at Columbia Power's office attention:

Kathleen Hart
Stakeholder Relations & Communications Coordinator
Suite 200, 445-13th Avenue
Castlegar, BC V1N 1G1
Fax: 250.304.6083
Email: Kathleen.Hart@columbiapower.org

Deadlines to Apply for Sponsorship:

There is no deadline for submissions to the Community Sponsorship Program but applicants are encouraged to submit an application well in advance of their project start date. Please allow a minimum of 4 to 6 weeks from the date of receipt of the completed application to notification of the outcome of the Sponsorship Application Form. You will receive a confirmation phone call or email upon receipt of the application at Columbia Power's office.

Reporting:

A brief final report outlining the activities and success of the project as well as documentation supporting the expenditures that have been incurred will be required no later than 60 days after the completion of the project.